



QUICK START GUIDE

An overview of the key functions of the platform to start data registration

V4.0 November 2024

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1. Introduction

This document presents a quick guide to the web application.

It provides a quick 'how to' guide and explains the symbols used within system. In addition, it showcases a surgery form.

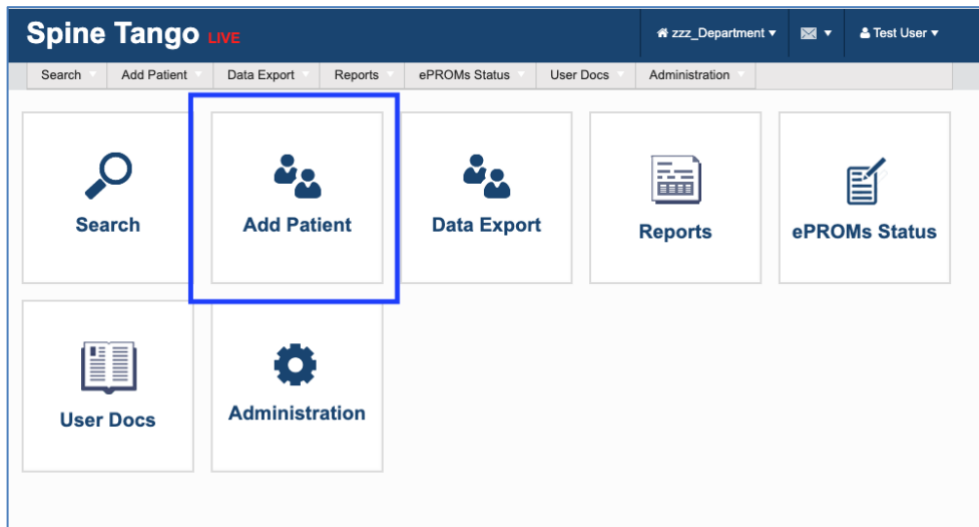
2. Browser

We recommend using a recent version of the Google Chrome  or the Firefox browser  to have the best user experience. Other and older browsers might not support all features of the web application.

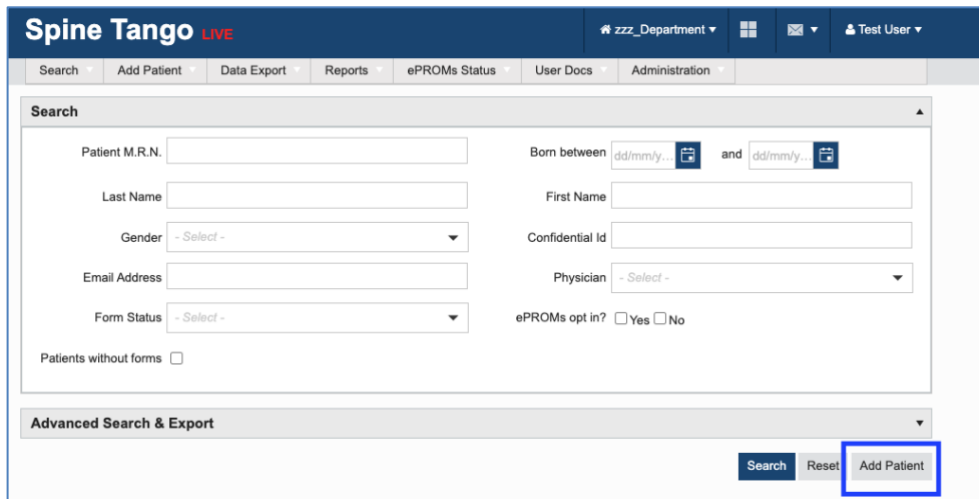
3. Add patients and forms

a. Add patient

To add a new patient, click on “Add Patient” via the Dashboard or in the menu on the top bar.



You can also add a patient by clicking on the button “add a patient at the bottom of the “Search” page.



The “add a patient” screen looks like this:

Spine Tango LIVE zzz_Department Test User

Search Add Patient Data Export Reports ePROMs Status User Docs Administration

Patient Search > Add Patient

Patient Details

Patient M.R.N.* Consent* Yes No

Last Name First Name

Date of Birth* Gender* - Select -

ePROMs opt in?* Yes No Communication Language - Select -

Mobile Phone Number 44 Email Address

Back to Search Save

Fields marked with a red star * are mandatory.

If a mandatory field left empty, the registry application will highlight the empty mandatory field like in the below example to signalise missed but required data entry:

Patient M.R.N.* !

b. Add a new clinical case or a form

To add a new case or a form to an existing patient, search for and find the patient using the search.

Spine Tango LIVE zzz_Department Test User

Search Add Patient Data Export Reports ePROMs Status User Docs Administration

Search

Patient M.R.N. Born between dd/mm/yy... and dd/mm/yy...

Last Name First Name

Gender - Select - Confidential Id

Email Address Physician - Select -

Form Status - Select - ePROMs opt in? Yes No

Patients without forms

Advanced Search & Export

Search Reset Add Patient

Select the record from the search results.

Search Results								
							Demographics	Forms
Patient M.R.N. ↑	Confidential Id	Last Name	First Name	Date of Birth	Gender	No. Of Cases	View Details	
0123456789	3000413000000226713	Tester	Jane	10/10/1960	Other	2		
1	3000413000000238632	Donzelli	Sabrina	01/11/2000	Female	1		
10000	3000413000000257708			02/03/1988	Female	2		
101010	3000413000000222729	James	Bond	07/05/2021	Male	5		
1111	3000480000000188627			13/08/2019	Male	2		
1111111	30004130000000231885			18/02/2000	Male	1		
1111xxxx	3000413000000232021	Bond	Julia	01/02/1970	Female	0		
1123678	3000480000000190095			01/01/1970	Female	1		
123	3000480000000152332	sdf	sfd	16/05/2019	Male	1		
123123123	3000480000000152333	Hugo	Hugo	16/05/2019	Male	2		

1 - 10 of 87 items

For a new patient with no existing forms, click on “Add Case” from the search results

3453647434			07/11/2018	Male	0	
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or for a patient with existing forms, click on “View details” from the search results

111	3000413000000004003	Leonardo	Da Vinci	31/08/2020	Male	1	
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To add a new case, select “Add Case” (circled in blue).

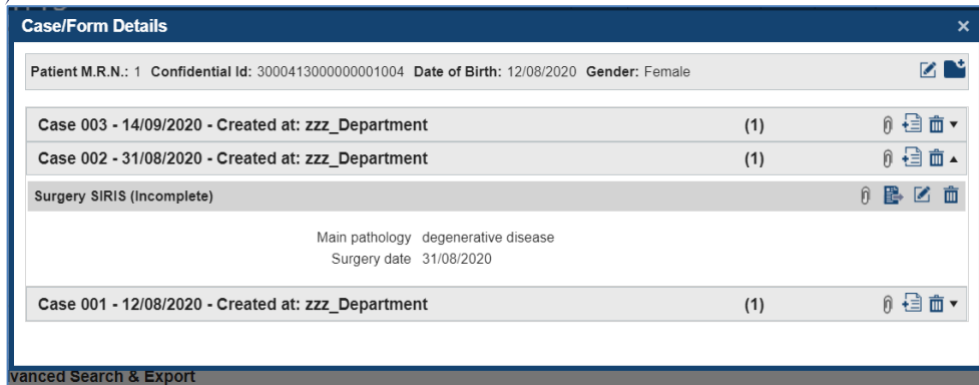
To add a new form, select “Add Form” (circled in yellow)

To edit an existing form, select (circled in red).

To move a form, select (circled in green)

Case/Form Details	
Patient M.R.N.: 101213 Confidential Id: 3000413000000239769 Born: 02/12/1980 Gender: Male	
Case 002 - 15/02/2024 - Created at: Test clinic ZZZ - Orthopaedic surgery (1)	
Surgery SIRIS (Incomplete)	
Main pathology spondylolisthesis (non degenerative) Surgery date no value registered	
Case 001 - 09/02/2023 - Created at: Test clinic ZZZ - Neurosurgery (1)	

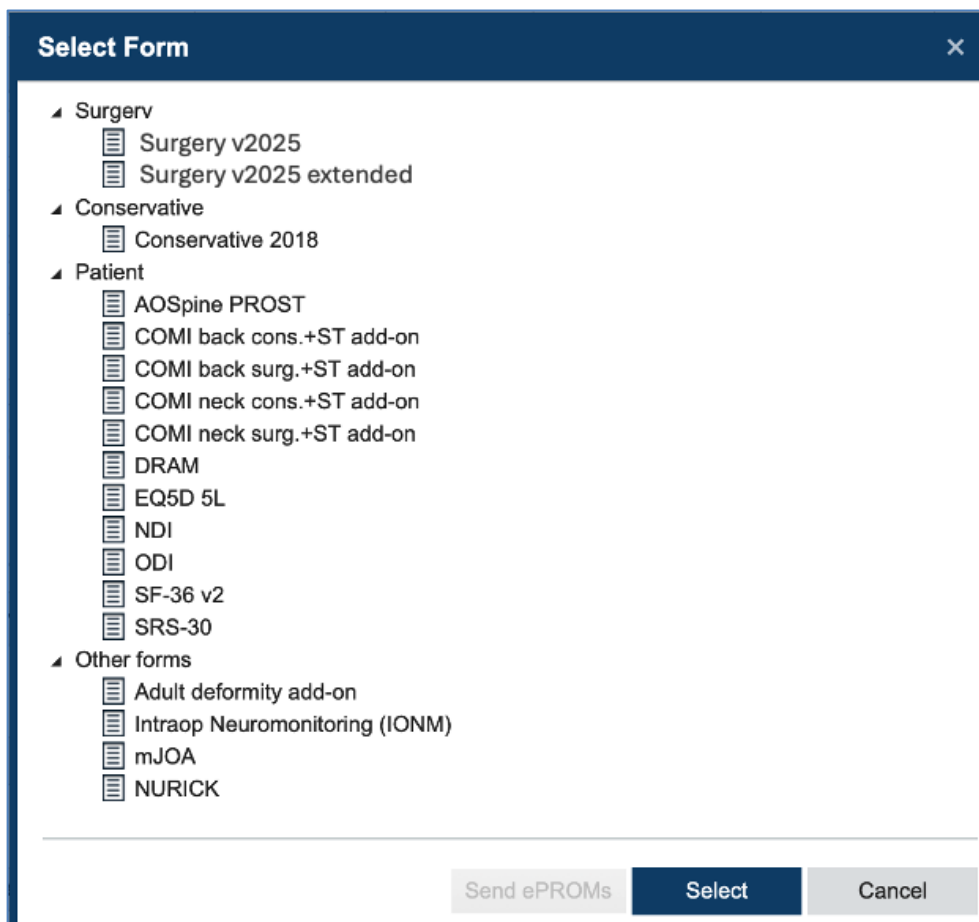
To edit an existing form, select edit from the search results or from within a selected case.



c. Forms










All forms work in a similar way. The items for selection are usually available from a drop-down list. The selected items are recorded against the form being completed once saved. A form does not have to be completed before it can be saved. Once a form has been completed, it should be submitted. Only submitted forms are used for reporting.

Depending on the registry, you may see a variety of forms which can be added (Spine Tango) or only two surgery forms (SIRIS Spine).

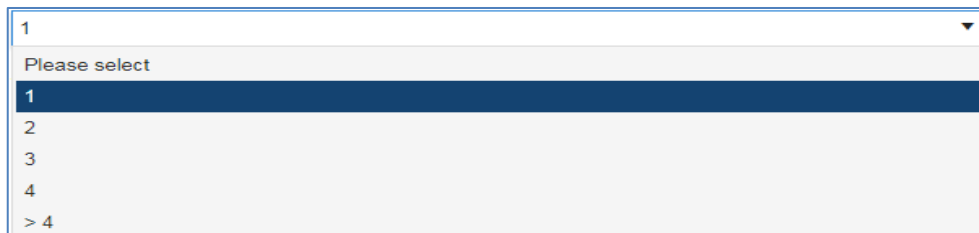


d. Main Symbols used in a form

The following symbols are the main symbols used in the system. All symbols contain help text. When hovered over, an explanation of what the symbol stands for is provided.

-  Go back to patient
-  Go back to patient case details
-  Upload a file/attachment
-  Files uploaded or Form contains an attachment
-  Move file (enables moving files from one case to another)
-  Print file
-  The sub-form has been completed and there are no errors
-  This is a warning symbol and means that there are errors in the sub-form
-  This highlights a specific field with an error.

This is a single select field. You can only select one option



The screenshot shows a dropdown menu with a light gray background and a blue border. The top part of the menu is a header with the text "1" on the left and a downward-pointing arrow on the right. Below the header, the text "Please select" is displayed. A list of options follows: "1", "2", "3", "4", and "> 4". The option "1" is currently selected and highlighted with a dark blue background.

This is a multi-select field. Multi-selections are denoted by square boxes. Where these appear, more than one selection is possible.

midline, paramedian ▼

<input type="checkbox"/> no posterior access	▼
<input checked="" type="checkbox"/> midline	▼
<input checked="" type="checkbox"/> paramedian	▼
<input type="checkbox"/> posterolateral	▼
<input type="checkbox"/> para-coccygeal (AxiALIF)	▼
<input type="checkbox"/> other	▼

4. Surgery form (Example)

The specific variables are presented under the relevant sub-forms, which may vary depending on the form type and form version. The current example of the surgery form below has Admission/Pathology, Surgery, Surgical Measures and Hospital Stay sub-forms.

Admission / Pathology
Surgery
Surgical measures
Hospital stay

e. Admission/Pathology sub-form

This sub-form covers the entry of all the main pathology. On selecting a main pathology, the specification of main pathology section is limited to the main pathology selected. The screen shot below shows an example for a main pathology of 'Degenerative disease'. The specification of any further details is limited to the relevant information required for 'Degenerative disease'.

Patient M.R.N. : 1111xxxxx Confidential Id : 300041300000232021 Born : 01/02/1970 Surgery 2017 V2 🖨️ 👤 📄

Gender : Female

Admission / Pathology

GENERAL

Surgery

Surgical measures

Hospital stay

Admission date *

dd/mm/yyyy 📅

Main pathology *

degenerative disease ▼

Save
Submit

SPECIFICATION OF MAIN PATHOLOGY

Degenerative disease

Type of degeneration - primary *

disc herniation ▼

Type of degeneration - secondary *

degenerative disc disease ▼

CONTINUATION

For segments, indicate cranial vertebral body only

Most severely affected segment / vertebral body *

L5 ▼

Extent of lesion (segments / vertebral bodies) *

3 ▼

Additional pathology *

spondylolisthesis (non-degenerative) ▼

Number of previous spine surgeries at same / adjacent level(s) *

0 ▼

Number of previous spine surgeries at other level(s) *

0 ▼

Duration of symptoms requiring treatment *

>12 months ▼

Risk factors

Height (cm) *

175 ▲▼

Weight (kg) *

75 ▲▼

BMI *

24.49

Current smoker *

no ▼

f. Surgery sub-form

The surgery sub form contains information about surgery. Surgical measures are to be specified in the next sub-form.

g. Implant sub-form

An implant sub-form will appear if the question on implants will be answered with yes.

Below are several options for how an implant can be registered, ordered by simplicity:

1. by loading the implant (or group of implants) from your favourite list, if it was already saved as a favourite before,
2. by clicking into the “Barcode (GTIN)” field and scanning the barcode or QR-code,
3. (if no implant barcode or QR-code is available) by entering the article/catalogue number into the field “Catalogue Number” and searching and adding the found implant,
4. (if no barcode or QR-code and no article number are available) by selecting the manufacturer and then searching by keywords. If you use multiple keywords, please separate them with a star symbol *.

h. Surgical measures sub-form

This screen shots below show the required information for the surgical measures section.

Spine Tango LIVE
zzz_Department
Test User

Search Add Patient Data Export Reports ePROMs Status User Docs Administration

Patient M.R.N. : 1 Confidential Id : 3000413000000238632 Born : 01/11/2000 Gender : Female
Surgery 2017 V2

SURGICAL MEASURES

Admission / Pathology ●

Surgery ⚠

Implants ⚠

Surgical measures ⚠

Hospital stay ⚠

Save
Submit

Decompression

Specify decompression *

Please select !

Extent of surgery - decompression *

Please select !

Fusion promoting measures

Specify fusion *

Please select ! i

Extent of surgery - fusion *

Please select !

Fusion material *

Please select !

Stabilisation rigid

Specify stabilisation rigid *

Please select !

Extent of surgery - stabilisation rigid *

Please select !

Deformity correction

Specify deformity correction *

Please select !

Extent of surgery - deformity correction *

Please select !

Stabilisation motion preserving

Specify stabilisation motion preserving *

Please select !

Extent of surgery - stabilisation motion preserving *

Please select !

Other surgical measures

Other surgical measures *

Please select !

Extent of surgery - other surgical measures *

Please select !

Intraoperative adverse event *

Please select !

Measures during index surgery *

Please select !

Intraoperative general complications *

Please select !

Level of intervention

other

Please choose the most appropriate level of intervention

Please select

i. Hospital stay sub-form

Below is a screenshot of the hospital stay sub-form, which may be available depending on the surgery form version.

Once all questions have been answered and any errors corrected, the warning symbols change to a green circle and the form can be saved and submitted.